

## Instruction for Course Selection

1. Visit <http://xk.fudan.edu.cn> and click “进入英文版选课” to login the English version page.



The screenshot shows the login interface for the Fudan University course selection system. At the top left is the Fudan University logo and name in Chinese characters. To the right, the title “选课系统” (Course Selection System) is displayed. Below the logo is a large image of the university's gate. On the right side, there are input fields for “用户名:” (Username) and “密码:” (Password). Below these fields are two radio buttons: “中文” (Chinese) and “进入英文版选课” (Enter English version course selection), with the latter being circled in red. A “登录” (Login) button is located at the bottom right.

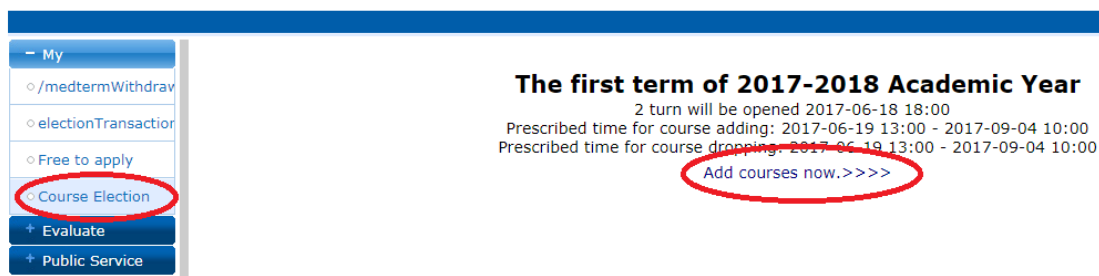
2. Login the system with “**Username**” (Fudan student ID) and “**Password**” (last six digits of passport number, replace letters with zero).

Note: Student ID can be found at <http://www.fao.fudan.edu.cn/1619/list.htm>.



The screenshot shows the English version of the Fudan University course registration page. At the top left is the Fudan University logo and name in Chinese characters. To the right, the title “COURSE REGISTRATION” is displayed. Below the logo is a large image of the university's gate. On the right side, there are input fields for “USERNAME:” and “PASSWORD:”. Below these fields is a “Login” button.

3. Click “**Course Election**” and then “**Add courses now**” to the next page.



The screenshot shows the course selection interface. On the left, there is a navigation menu with several items: “My”, “/medtermWithdraw”, “electionTransaction”, “Free to apply”, “Course Election”, “Evaluate”, and “Public Service”. The “Course Election” item is circled in red. On the right, there is a section titled “The first term of 2017-2018 Academic Year” with the following text: “2 turn will be opened 2017-06-18 18:00”, “Prescribed time for course adding: 2017-06-19 13:00 - 2017-09-04 10:00”, and “Prescribed time for course dropping: 2017-06-19 13:00 - 2017-09-04 10:00”. Below this text is a button labeled “Add courses now.>>>”, which is also circled in red.

- Click **“Available courses”** and input the **course code (i.e. MANA116019.01)** in the blank, then click **“查询” (search)**. The available course will appear. Click the course name to download the course syllabus.

Available courses					Added courses	Completed courses
List of courses						
MANA11						查询
Course number	Course code	Course name	Credit(s)	Instructor		
MANA116019.01	MANA116019	International Markets Study	3	RYAN MICHAEL ANTHONY		

- Click **“ADD”** button to select that course. If no course appears, it means that course is not available.

Available courses												Added courses	Completed courses	
List of courses														
MANA11														
Course number	Course code	Course name	Credit(s)	Instructor	Class period per week	Campus	Notes	Selected number/Maximum number	Curriculum	考试安排	Operation			
MANA116019.01	MANA116019	International Markets Study	3	RYAN MICHAEL ANTHONY	3	Handan	全英语课程 复旦-蒙特雷课程 第1-14周每周上课增加15分钟	9/60	1-16 week Mon 11-13 Session HGX303	2017-12-18 18:30-21:05 第15周 星期一	ADD			

Note: Only those courses in the excel document **“Undergraduate-level English-taught Courses and Chinese language electives”** are taught in English. Even though you might find some other courses appearing in the system, if they’re not in the excel document, they’re still taught in Chinese.

- After you select the courses, you can click **“Added courses”** to check them and you can click **“Drop”** to drop courses you’ve added.

Available courses												Added courses	Completed courses
Course number	Course code	Course name	Credit(s)	Instructor	Class period per week	Campus	Notes	Selected number/Maximum number	Curriculum	考试安排	Operation		
POLI110049.01	POLI110049	Nordic Countries: An Introduction	2	Magnus Jorem	2	Handan	全英语课程；提供1-2个名额的奖学金赴北欧交流一学期或一学年	6/60	1-14 week Tue 11-13 Session H3305		DROP		
POLI110034.01	POLI110034	Regional Scenario:Asian Pacific	2	Ryan j. King	3	Handan	全英语课程；复旦-蒙特雷课程；第1-14周每周上课增加15分钟	21/60	1-14 week Tue 3-5 Session HGX303	2017-12-19 09:55-12:30 第15周 星期二	DROP		

Feel free to contact [incoming@fudan.edu.cn](mailto:incoming@fudan.edu.cn) if you have any questions.